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Minutes of the 823rd Provincial Council Meeting Hales Corners, Wis., May 30-31, 2012

PRESENT: Fr. Tom Cassidy, provincial superior; Fr. Bill Pitcavage, Fr. Ed Kilianski, Fr. Byron Haaland, Fr. Jack Kurps and Br. Duane Lemke, councilors; Dn. David Nagel, treasurer; Fr. Terence Langley, provincial secretary; and Mary Gorski, minutes.

I. Council check-in – Councilors took time to update each other on themselves, ministries and personal concerns. Items of note:

- Fr. Langley recently attended the reunion of Lenox alumni. It was a good get-together; approximately 35-40 people attended.
- Fr. Cassidy attended the funeral for Fr. Steve Pudak's mother; Fr. David Szatkowski was also there. The family was appreciative of the SCJ presence.
- Fr. Haaland represented Sacred Heart School of Theology at a diaconate ordination in Nebraska. It was an opportunity to reconnect with relatives in the area.
- Fr. Kilianski said that things are going well at Our Lady of Guadalupe in Houston; however, he has concerns about operating the parish with just two full-time SCJs: Fr. Kilianski and Fr. Zbigniew Morawiec. Fr. Vien Nguyen will be leaving OLG in early July to prepare for his studies in California. Currently, Fr. Morawiec is in Mexico for Spanish studies. He returns to OLG at about the time Fr. Nguyen departs. There continue to be many activities at OLG related to the 100th anniversary. A recent parish raffle brought in \$48,000.

Fr. Quang Nguyen is expected to return to Houston from Vietnam soon. Frs. Frank Wittouck and Richard Johnston are both retired but periodically spend time with the community.

- Br. Lemke noted that the formation community is now on its summer schedule. Students did very well during the second semester; exams and thesis presentations were good. Br. Lemke and Fr. John Czyzynski are working on the curriculum for the candidate program for next year.
- Fr. Pitcavage is busy getting ready for his move to Dehon House.
- Fr. Kurps recently did donor visits in Seattle that went well. Two of the formation students will be spending part of the summer in Mississippi.
- Dn. Nagel said that he has been busy with the building project (Sacred Heart at Monastery Lake); the new wing might be completed by July 1. The province petitioned the General Curia for permission to start the second phase (third wing). The curia said that it classifies the building as an alternative investment by the province and thus the decision to build the next section is the province's, not the general administration's. Dn. Nagel is working with the province attorney to re-define the project as an investment issue.

He has also been helping with the transition of the ESL program and with the updating and remodeling of Dehon House.

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II. Finance

- A. Administrative Assistant — Cassandra Wilson, the province administrative assistant, has a new job. Nancy Gray from Vocation Central has taken the position. She starts June 4.
- B. National Health Mandate — Dn. Nagel shared an opinion piece from the *Wall Street Journal* regarding lawsuits filed by Catholic plaintiffs against the Obama administration's birth control mandate. The council discussed the mandate at its previous meeting. A councilor noted that the *New York Times* also had an interesting article about the topic.
- C. Schenck — Schenck has been hired to do the province audit for the current fiscal year. It will also audit the province development office.
- D. SCJ Medical Plan — Dn. Nagel gave a printed report on the SCJ Medical Plan through April. A total of \$750,000 was taken from the Ministries Fund to support the plan. The council discussed medical expenses and ways to minimize costs. Would it be appropriate to put restrictions on certain expenditures? For example, dental implants are very expensive. Should there be more oversight on the procedure? The general public often uses less expensive options. Should age be a consideration in regards to certain procedures?
- E. Sacred Heart at Monastery Lake — Leasing has begun in the second wing and a site manager is in place. Twenty-two leases are in place. A contract has been signed with Sodexo for food service for lay residents; Sodexo will also manage the on-site convenience store. An architect is working on plans for the next wing and prices are being negotiated with the contractor.
- F. Budgets — All budgets were reviewed by the Province Finance Commission and recommended for approval. The minutes of the commission's April 17, 2012, meeting were shared with the council.
1. Province Development Office — The budget was much less detailed than previous years. Br. Frank Presto, director, wrote in the introductory letter that this was done purposely. He explained that the office will focus on what it has defined as its "Four Pillars:" 1) promotion of Sacred Heart devotion, 2) telling the story of the U.S. Province and the congregation; 3) emphasis on foreign and domestic missions, and 4) province membership.

Br. Presto also said that he believes that previous budgets were over-inflated and that this is a more realistic budget.

The Finance Commission felt that the budget was too simple; more detail is recommended.

There are concerns about the proposed capital expenditures on new computer equipment instead of used, as well as the continuing need to withdraw funds from savings to meet obligations. There is also less acquisition income.

The office seems to be less efficient in opening its mail than St. Joseph's Indian School; it has been suggested that the office consult with Kory Christianson of St. Joseph's in regards to this and other fund raising issues.

A councilor suggested that the province development office, and perhaps the other offices, be evaluated by an outside source. Sacred Heart Southern Missions has benefited from outsourcing; the councilor encourages the province office to consider it, but perhaps an outside evaluation would suggest otherwise.

Regardless if there is an outside evaluation, the council wants the Province Development Office to be in greater dialogue with the other development offices. In particular, it wants the office to follow the Finance Commission's recommendation that it consult with St. Joseph's Indian School prior to making its proposed capital expenditure on computers and support equipment.

The council voted to approve the budget for the Province Development Office for a total of \$22,771,128; \$853,797 is budgeted beyond this as surplus. The office's budgeted contribution to the province is \$7.2 million. The council also voted to approve capital expenditures for information technology for a total of \$250,000.

2. Sacred Heart Southern Missions — All three development offices have been asked to increase their contribution to the province. SHSM is doing so by \$50,000, to \$800,000. The cost for raising a dollar is listed as 14 cents. Dn. Nagel said he would like all three offices to list this cost in their budgets next year as they have done in the past. Income is down from last year. Fr. Kurps said that the bulk of their donors are retirees who may feel unsure of the economy and thus may be hesitant in their giving. However, the Mother's Day campaign went very well and Father's Day is expected to

do well too.

The council voted to approve the budget for Sacred Heart Southern Missions for a total of \$22,798,110. The council also voted to approve capital expenditures of \$282,590 for items distributed throughout SHSM such as vehicles, equipment and structural needs.

3. Sacred Heart Southern Missions Housing Corporation — SHSM-HC operates Dehon Village and has one employee. Fr. Kurps said that SHSM would like to expand the outreach of the housing ministry but that federal grants are now difficult to get, and without them, it is expensive for SHSM-HC to do more than it now does. SHSM-HC is looking at the “self-help” model used in Tunica where potential homeowners work together on a group of new houses. No one moves into his or her home until all are completed.

The council voted to approve the SHSM-HC budget for a total of \$142,215.

4. Sacred Heart School of Theology — The seminary is projecting 20-25 new students for the next academic year; this is typical of prior years. However, this includes several non-residential students. This is a loss of room and board income. Councilors asked if there was a way to invite more students to live on campus. It was noted that most off-campus students are in formation programs off-site, such as with the Archdiocese of Milwaukee or with another religious community, so they would not consider living on site. Also, it was noted that SHST’s residential facilities are less attractive than those of many other institutions. However, SHST has one of the lowest overall tuition rates of similar seminaries.

With the new president-rector, the amount of donated salaries will be reduced. This shifts more financial burden on the province grant.

The council voted to approve the SHST budget for a total of \$5,996,835, which is 1.16% less than the previous fiscal year.

5. Sacred Heart Monastery/School of Theology Major Maintenance — There are two funds for the upkeep of SHM/SHST; one is at approximately \$1 million; the interest income from it can be used for any building-related project that is in excess of \$10,000. The second fund was established in 2008. The province places \$250,000 each year into this fund for major maintenance needs beyond the reach of the first fund.

It was noted that the SCJs own the building and grounds upon which SHST is located. SHST rents use of the facilities from the province and the province provides upkeep.

Three major maintenance projects have been proposed: 1) repair and upgrade of the passenger elevator, 2) tuck pointing, and 3) upgrade HVAC software for a total of \$110,000. Also proposed is \$500,000 for Phase I of the four-phase master facility plan.

The council voted to approve the three projects noted above. Regarding the \$500,000 for Phase I, the council voted to approve \$50,000 for the development of an architectural plan with specifics of the cost of the plan. This can be shared with the Province Development Office which can then develop fund-raising campaigns to help meet the needs of the plan.

Fr. Cassidy asked that as plans are developed that the cost of remodeling the student rooms be investigated. Would it be cost-prohibitive to turn the rooms into suites and perhaps add individual bathrooms? This might make the seminary more competitive with other similar institutions.

6. St. Joseph’s Indian School — For the past few years the school has spent over \$3 million per year on capital items. This year \$3,398,168 is budgeted for capital expenses. These include on-going student home remodeling projects. One of the largest projects proposed is the renovation of a former food store on Main Street for use as a Thrift Store and Donated Goods Processing Center. This will double retail space from the current location.

A new donor care center is being proposed for Sioux Falls which will include 10 employees. Councilors asked if it would be feasible to locate the center on a reservation to offer job opportunities to Native Americans. For a variety of reasons, this is not a practical option. However, it was noted that many Native Americans live in or near Sioux Falls.

The school has a strong reserve and is proposing a surplus budget. St. Joseph’s will increase its commitment to the

province to \$1.5 to \$2 million depending on province needs.

The council voted to approve the budget for St. Joseph's Indian School for a total of \$61,575,668. The council also voted to approve capital expenditures of \$3,398,168.

7. Sacred Heart Center, Eagle Butte — St. Joseph's Indian School does the payroll and human resource functions for the SH Center. Much of the operating income for the center's work comes from the school; by approving the budget for St. Joseph's Indian School the council approved the school's grant to the SH Center. The center also receives federal money that meets about 30% of the budget. Dn. Nagel reported that the center has resolved earlier personnel and operational issues. It is serving a significant number of clients. It is a positive force on the Cheyenne River Reservation.

The council voted to approve the budget for the Sacred Heart Center for a total of \$1,835,928.

8. Lower Brule Ministries — The support of Lower Brule Ministries is covered in the St. Joseph's Indian School Budget; as with the SH Center, the council approved the Lower Brule grant when it approved the St. Joseph's budget. It was noted that two of the sisters on the pastoral team will be leaving and plans are in place for their replacements. The sisters' community that is staffing the replacements is also sending a car for their use. Lower Brule Ministries is budgeting for a second.

The council voted to approve the budget for Lower Brule Ministries for a total of \$500,842. The council also voted to approve capital expenditures of \$22,500.

9. Houston Community — There are five residences and seven members of the SCJ community in Houston. The Houston budget does not include the budgets of Frs. Quang Nguyen and Joseph Dinh, whose budgets fall under continuing education.

The council voted to approve the Houston budget for a total of \$229,300.

10. Raymondville Community — The budget for the two SCJs in this community is the same as last year. It was noted that the house in Raymondville is up for sale. The council voted to approve the budget for a total of \$49,645.
11. Sacred Heart Monastery — The community will have four members, two of whom are new: Frs. Paul Kelly and Ed Zemlik. Fr. Jan de Jong is moving to Sacred Heart at Monastery Lake. Fr. Walters will be on sabbatical for part of the year. The community has a number of expenses related to its role as a host to SCJ visitors.

The council voted to approve the SHM budget for a total of \$303,400.

12. St. Francis Residence — The community will be replacing its flooring but has found an inexpensive independent contractor to work with. The council voted to approve the budget for a total of \$169,525.
13. St. Joseph's at Monastery Lake — It is thought that after the community is in residence at the new building for a full year that there will be a better sense of the needs of the community. A separate budget covers shared occupancy expenses of both the St. Joseph's Community and the Sacred Heart Community. There are concerns about undocumented personal expenses of some members. This issue will be addressed later in the meeting, not only as it regards St. Joseph's but the province as a whole.

The council voted to approve the budget for St. Joseph's at Monastery Lake for a total of \$514,637.

14. Dehon House — The house is currently unoccupied but two SCJs will be moving there in July. Maintenance and renovation is being done on the property. Dn. Nagel said that the house is currently owned by *Reign* magazine, and thus the province pays rent on it. He said that he plans to have the development office give the house back to the province.

The council voted to approve the Dehon House budget for a total of \$18,800. It was noted that this budget will change once there are people in residence.

15. South Dakota SCJ Community — This community includes six active and two retired SCJs. Income is up slightly and expenses are down slightly. The council voted to approve the budget for a total of \$321,992.

16. St. Michael's Community, Nesbit — The budget is for nine SCJs and is similar to the previous year. The council voted to approve the St. Michael's budget for a total of \$432,900
17. Sacred Heart Community at Sacred Heart at Monastery Lake — This community includes 28 members, including seven who reside at the Congregational Home. A member of the Canadian Region may be joining the community during the year; if so, questions need to be answered regarding his health care costs. As with the St. Joseph's budget, it will take a full year of occupancy to get a better sense of the actual expenses of the community.

The council voted to approve the budget for the Sacred Heart Community at SHML for a total of \$1,171,816.

18. Sacred Heart at Monastery Lake Shared Occupancy Expenses — This budget is for the shared facility expenses of both communities at SHML. As with the community budgets at SHML, it will take a full year of occupancy to get a better sense of actual expenses for this budget. The council voted to approved the SHML Shared Occupancy Expenses budget for a total of \$247,000.
19. Dehon Formation Community — The budget is for 13 people which is dependent upon the number of candidates who join the program in fall. The full-time receptionist has been replaced with a part-time staff member, thus reducing costs. The council voted to approve the Dehon Formation Community budget for a total of \$746,025.
20. Sacred Heart Community, Pinellas Park — The budget is for seven SCJs. There is a food service company for meals and a part-time maintenance person. The council voted to approve the Sacred Heart Community budget for a total of \$502,505.
21. Formation — The budget for the Formation Department is the same as last year. The council voted to approve the budget for a total of \$6,400.
22. Justice, Peace and the Integrity of Creation — This budget does not address the issue of a possible paid director; discussion of the position took place after the budget process. It also does not include a grant for the Eighth Day Center. Discussion of the center was to take place later in the council meeting. The majority of the budget is for grants.

The council voted to approve the JPIC budget for a total of \$180,000.

23. Vocation Department — The approach to vocation ministry has changed resulting in the reduction of a full-time employee to part-time and a re-focus of advertising expenses. Thus, the budget is slightly less than last year. The council voted to approve the vocation budget for a total of \$327,407.
24. Communications — An increase in the budget reflects anticipated costs of website upgrades and redesign. The council voted to approve the communications budget for a total of \$154,100.
25. Archives — The budget is similar to last year. The council voted to approve the archives budget for a total of \$55,975.
26. Dehon Study Center — The center has moved with Fr. P.J. McGuire to Sacred Heart at Monastery Lake. Since Fr. McGuire is now retired, his salary has been removed from the budget; however, he still continues activities with the center. The council voted to approve the budget for the Dehon Study Center for a total of \$14,850.
27. Senior Life Director — There is no director so there is no budget for this position at this time.
28. Dehonian Affiliates — Included in this budget are the activities of Schools in Collaboration, as well as travel expenses for committee members to attend periodic meetings. There has been discussion of a part-time director to maintain the activities of the committee but no money has yet been budgeted for this. A mission education conference is scheduled for April, 2013.

The council voted to approve the Dehonian Affiliates budget for a total of \$55,450.

29. ESL — Fr. Ed Zemlik is joining the ESL staff as residential director of the program on July 1. Enrollment in the program continues to be good, with an increasing number of non-SCJs. Many non-SCJs receive scholarships from the

Priests of the Sacred Heart. The majority of expenses are incurred with the large summer program. During the transition of leadership during the past year Dn. Nagel has been extensively involved in the finances of ESL.

The council voted to approve the budget for the ESL program for a total of \$372,400.

30. Foreign Missions — Fr. Pitcavage is the mission secretary and Dn. Nagel is the mission procurator. It was noted that all requests for the missions are coordinated through the Generalate. The budget is larger due to increased support to the Philippines and Vietnam, repairs to the SCJ house in Manila at \$100,000, and \$225,000 for the Grison Center in Congo. The U.S. Province supports much of the congregation's ministry in Asia and continues its commitments to the missions in Africa.

The council voted to approve the budget for Foreign Missions for a total of \$2,062,990.

31. San Antonio — This budget covers two SCJs and is similar to last year. The council voted to approve the San Antonio budget for a total of \$85,000.
32. Fr. Jim Schroeder — The budget is similar to last year. It was noted that Fr. Schroeder gives \$60,000 to the province from his income. The council voted to approve Fr. Schroeder's budget for a total of \$55,524.
33. Fr. Francis Vu Tran — This will be Fr. Tran's third year in Rome pursuing an advanced degree in Biblical Studies. The council voted to approve his budget for a total of \$54,200.
34. Fr. Quang Nguyen — Fr. Nguyen expects to defend his thesis by the end of the year. The council voted to approve his budget for a total of \$46,200.
35. Fr. Joseph Dinh — Fr. Dinh is scheduled to complete his studies by the end of the fiscal year. The council voted to approve his budget for a total of \$51,900.
36. Fr. Vien Nguyen — This will be Fr. Nguyen's first year of studies at the Jesuit School of Theology. He hopes to have a better sense of his actual needs in the next fiscal year and notes that he will supplement his income by celebrating Mass at local parishes. The council voted to approve his budget for a total of \$70,700. It was noted that he needs to be attached to a community; Houston would be a likely choice.
37. Province — The province budget is mostly an assembly of the previously discussed budgets. It reflects the increased support committed to the province by St. Joseph's Indian School and Sacred Heart Southern Missions.

The council voted to approve the budget for the U.S. Province for a total of \$10,526,073. This allows for an excess of \$397,064.

Dn. Nagel and the Province Finance Commission were thanked for their extensive work in reviewing and preparing the budgets.

- G. Check writing policies — Each local community has different procedures regarding check-writing. In some, only a few members of the community have check-writing authority. In others, all members of the community can write checks and are expected to do so to pay for things such as credit card bills.

There is a need for each individual in a religious community to be accountable to the community. Having members of the community write checks for a credit card bill without giving an explanation beyond "personal" does not provide good accountability. Each community needs to develop its own standards for financial concerns but the council suggests that all communities that have five or more members limit check-writing to three people: the local coordinator/superior, the treasurer and the first councilor.

Also, for a credit card to be paid the statement for the card needs to be submitted and itemized (eg: \$50 – car, \$75 food). This will allow for "cleaner" bookkeeping and better checks and balances on spending habits. It is a way to get a better sense of the real spending needs of a community; this will be helpful during budget preparation.

Having checks and balances shouldn't be considered an invasion of privacy. Instead, it is a habit of good stewardship and part of the lifestyle one commits to as a religious.

The issue of credit card use and personal spending is a topic of concern for most religious communities, not just the SCJs. One concern is debt responsibility: if a large debt is run up by a religious is he or she personally responsible for it or is the community?

Councilors discussed spending in general. Most SCJs are prudent with money; however, those who spend significantly more than their confreres on personal expenses need to be challenged by the local community — in particular, the local superior.

The council decided that Dn. Nagel, as treasurer, should draft a province check-writing policy. This will be introduced to the province with a letter from Fr. Cassidy. It is hoped that both documents can be ready for the council's review at its next conference call.

- H. Eighth Day Center — The council revisited the province's commitment to the Eighth Day Center. Support of the center was temporarily put on hold in 2011 when there were concerns about the center's support of "Pink Smoke Over the Vatican," a film that explores issues surrounding women's ordination in the Catholic Church. It was followed by a presentation and discussion by Fr. Roy Bourgeois, a Maryknoll priest who was excommunicated *latae sententiae* for his participation in a women's ordination ceremony.

The council later decided to fulfill its \$14,000 financial commitment to the center for FY12 and then revisit its commitment for FY13.

Councilors discussed Eighth Day. While it at times takes confrontational stands that are not in line with the majority of viewpoints in the province, Eighth Day does provide an important voice on many issues, issues which have value to the province and the Church. Members of the JPIC Commission are in favor of continuing the \$14,000 commitment to the center. There has been an effort to see if there are other such organizations that the province could support as an alternative and none has been found.

As religious it is important to be prophetic and at times "push the envelope." However, councilors asked if Eighth Day could be encouraged to address issues that are closer to the concerns of the province, such as Native American issues, and the concerns of African Americans in Mississippi.

The council voted to support the Eighth Day Center for FY13 at the same level as before: \$14,000, along with \$1,000 to the Illinois Committee on Corporate Responsibility.

A new provincial administration will be in place for FY14. Perhaps it can then work with the province to determine whether support of Eighth Day should continue.

It was noted that Fr. Bob Bossie is retiring from Eighth Day, though he may do periodic volunteer efforts there.

III. Personnel

- A. Br. Bernard Taube — Fr. Pitcavage visits him once a month in Madison.
- B. Bishop Joseph Potocnak — Fr. Pitcavage was recently in contact with Bishop Joseph Potocak, who is in the United States, staying with his brother. He expects to be in Milwaukee in mid-June.
- C. Fr. Mike McMillen — Two registered letters have been sent to Fr. McMillen asking him to return to community. He has not responded. Fr. McMillen has been removed from public ministry.

The council voted to endorse Fr. Cassidy's decision to forward Fr. McMillen's case to the Rome for expulsion from the community.

- D. Fr. Bob Bossie — He has requested and been granted retirement status.
- E. Fr. P.J. McGuire — He has requested and been granted retirement status.
- F. Fr. Charles Wonch — He has requested and been granted retirement status.

IV. Administration

- A. Justice and Peace — At its last meeting the council discussed the possibility of hiring a full-time province justice and peace director. An SCJ cannot adequately do the job on a part-time basis. If someone was hired, he or she could focus on issues of concern to the province, such as Native American concerns, the needs of African Americans in Mississippi, and Hispanic issues. The person could also focus on immigration, an issue of concern previously identified by the province; it was the focus of part of the 2011 province assembly. The person would be responsible for not only advocating issues of concern (working in cooperation with other organizations when appropriate), but also for providing formation to the membership on them.

Councilors discussed another option: having a part-time person in Mississippi and a part-time person in South Dakota focusing on issues of concern in each area, along with a part or full-time person at the province level. Hiring a JPIC person or persons could go far in rejuvenating the province's commitment to Justice and Peace.

The general administration is interested in the possibility of the province hiring a JPIC director. The congregation has become involved with Vivat, an NGO composed of several religious communities. Perhaps a hired JPIC director could be a liaison to Vivat. Vivat has staff who work with the United Nations, as well as through a network that extends throughout the United States.

The council asked that the JPIC Commission discuss the issue further at its June meeting and make a recommendation to the council regarding the hiring of one or more JPIC personnel.

- B. Vatican Intervention Regarding LCWR — The council discussed whether it should offer a public response to the Vatican's intervention in regards to LCWR. The council agreed to wait and follow the lead of CMSM.
- C. Sacred Heart School of Theology — The seminary would like to add more SCJs to its board, especially in light of the change in leadership. Fr. Jim Schroeder recently committed to another three-year term. Fr. Tony Russo also serves on the board. At the suggestion of the board president, a "mission awareness" committee will be established at the board level. Fr. Schroeder has agreed to serve on this.

The council voted to endorse the SHST board's appointment of Fr. Jack Kurps to the board of directors.

Councilors suggested that in the future a young member of the province be added to the board.

- D. Formation — In June James Nguyen will request entrance to the novitiate. This will require a special exemption from the council because he has only been a candidate for one year. The formation team supports his request. Br. Lemke said that documentation regarding formation decisions will be sent to councilors soon.
- E. Evaluation Reports — Fr. Cassidy said that he is going to check with the counseling centers that the province uses to ensure that future provincial superiors have access to reports on men who have gone for evaluations. Fr. Cassidy is bound by confidentiality so cannot discuss reports made to him; he thinks that it is important for future provincials to have access to such reports.
- F. Province Assembly — Councilors were briefly updated on preparations for the July assembly. It was suggested that Msgr. Ross Shecterle, the new SHST president-rector, have an opportunity to introduce himself to the province.

Fr. Kilianski noted that Fr. John van den Hengel will be a part of Wednesday's JPIC activities. He will talk about the JPIC meeting in Madrid, and revisit the SCJs' work at the General Conference in Recife on the Economy and the Reign of God. The day will also revisit last year's focus on immigration.

Dn. Nagel will give a presentation on Thursday regarding province finances. He also plans to schedule a tour of Sacred Heart at Monastery Lake. A councilor asked whether the issue of accountability could be addressed at the assembly. Others felt that there wasn't adequate time to appropriately address it. Fr. Cassidy noted that there was a discussion on accountability at the meeting of local superiors/coordinators.

Fr. Kurps will prepare a mailing for the province next week regarding the assembly.

- G. Pre-Chapter Planning Committee — Fr. Joe Dean has agreed to chair the pre-chapter planning committee. The following SCJs have been suggested to serve on the committee: Br. Ray Kozuch, Fr. Jack Kurps, Br. Duane Lemke, Fr. David Szatkowski, Fr. Jim Schroeder and Fr. Bob Tucker. It was noted that this is only the preparatory committee, not necessarily the steering committee of the chapter.
- H. Milwaukee Area Review Board — Fr. Cassidy said that Milwaukee area major superiors have met several times and are working toward the establishment of a new, shared review board to replace the board that was administered by the Capuchins. The current focus is on finding a board coordinator. Three names have been surfaced. At least one has been contacted and is interested. The group next meets in June.
- I. Sacred Heart Southern Missions Board — The council voted to re-elect Sr. Catherine Bertrand, SSND, and Sr. Deborah Hughes, SSJ, to three-year terms to the SHSM board beginning on October 1, 2012.
- J. SHST Library — The Library Advisory Board of the Leo Dehon Library at SHST prepared a proposal regarding the development and expansion of the Sacred Heart/Leo John Dehon Collection. The councilors received a copy of the proposal for review at a future meeting.
- K. Review of Province Plan — In preparation for its next full meeting councilors are to review the Province Plan developed at the beginning of their mandate. From that review, they will strategize for their final year in office.
- L. Election Assembly — Fr. Cassidy reminded the council that it needs to develop an outline to determine if all is in place in a timely manner in preparation for next year's election assembly.
- M. Calendar — The council will meet on the following dates:
 June 28 by conference call to review formation concerns.
 August 28-29
 October 11-12
 December 18-19 (Christmas party on December 18)
 January 29-30
 March 19-20
 April 30 – May 1 (Budgets)
- N. Conference Call — The council will meet on Friday, June 8 at 10 a.m. by conference call to review these minutes.

CALENDAR

June 28:	Provincial Council Meeting (conference call re: formation)
July 9:	Province Jubilees
July 9-12:	Province Assembly, Hales Corners
July 16-21:	General Conference, Neustadt, Germany
July 23-25:	SCJ Major Superiors Meeting, Neustadt, Germany
August 28-29:	Provincial Council Meeting
October 11-12:	Provincial Council Meeting
October 12:	Dedication of Sacred Heart at Monastery Lake (Archbishop Jerome ListECKI will join SCJs)
December 18-19:	Provincial Council Meeting

2013:

January 29-30:	Provincial Council Meeting
March 19-20:	Provincial Council Meeting
April 8-9:	Mission Education Conference, St. Joseph's Indian School
April 30 – May 1:	Provincial Council Meeting (budgets)
Week of June 3:	Province Election Assembly.

UPDATES

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NECROLOGY

Fr. Antoine Pierre Verpaalen, a member of the Dutch-Flemish Confederation, died May 22. He was born in 1922, professed in 1943 and ordained in 1948.

Fr. João Hoepers, a member of the South Brazilian Province, died May 22. He was born in 1940, professed in 1963 and ordained in 1968.

Fr. Henricus Ludgardus Jacobus van Zandwijk, a member of the Dutch-Flemish Confederation, died May 23. He was born in 1932, professed in 1955 and ordained in 1961.

Fr. Renatus Boeing, a member of the North Brazilian Province, died May 17. He was born in 1937, professed in 1958 and ordained in 1964.

Fr. Tom Fix, an American member of the Indonesian Province, died April 21. He was born in 1933, professed his first vows in 1951 and was ordained in 1958.